

**PROCEEDINGS OF THE MEETING OF CENTRE FOR LIFE SKILLS AND SOFT SKILLS
HELD ON 23rd SEPTEMBER, 2020 AT 11.30 AM IN THE OFFICE OF
DIRECTOR, CRSIS&EC.**

THE AGENDA OF THE MEET WAS TO PREPARE/DESIGN A BLUEPRINT FOR PROGRAMS TO BE OFFERED BY THE CENTRE:

Members present:

- Professor Nina Singh, Director, CRSIS&EC
- Professor Ashish Dahiya, Director, Centre for Life Skills & Soft Skills
- Dr. Divya Malhan, Additional Director, Centre for Life Skills & Soft Skills
- Dr. Arun Kumar, Dy. Director, Centre for Life Skills & Soft Skills
- Dr. Nidhi, Dy. Director, Centre for Life Skills & Soft Skills

The Director, Professor Nina Singh welcomed the team constituted for the Centre For Life Skills and Soft Skills. After detailed deliberations and discussions following items were taken in the meeting:

Item No-1

Acronym of the Centre: The Acronym would be needed for email and day to day use. The members resolved that the Centre may be given an Acronym 'CLAS'.

Action taken by: Director - For approval of Vice-Chancellor

Item No-2

Logo of the Centre: The Logo would be needed for the Centre. The members resolved that the Centre may invite Logo Designs from various stakeholders through an open invitation on the University website giving 15 days time. The logo should be of minimum 300dpi and colorful, keeping in view academic spirit and size should not be more than 10MB. An encouragement amount of Indian Rupees Five Thousand One Hundred Only (5,100/-) may be given to the logo selected. A jury may be constituted to select the same encompassing of Three - Five Members.

Action taken by: Director - For approval of Vice-Chancellor

Item No-3

Offering Courses in Foundation & Open Electives: It was resolved that in view of approved blueprint of Centre, initially Two Papers may be offered for Post Graduate Programmes as Foundation Elective & Open Elective with immediate effect. Paper - I Foundation Elective: Life Skills, Paper - II Open Elective: Communication & Soft Skills

Action taken by: The Committee shall prepare the draft syllabus in view of the University Guidelines for Electives and shall submit it within three days. (Life Skills - Prof. Ashish Dahiya & Dr. Arun Hooda) (Communication & Soft Skills - Dr. Divya Malhan & Dr. Nidhi)

Nina Singh
23.9.2020

Ashish
23.9.2020

Divya
23.09.2020

Nidhi
23.09.2020

Malhan
23/9/2020

Item No-4

Offering Online/ Blended Workshops: It was resolved that the centre may plan some workshops on Life Skills & Communication Skills for Learners of the University initially and then open for other stakeholders later. In the first stage, the same shall be taken with faculty/ departments offering professional programmes and then for faculty/departments offering other programmes. This shall be conducted involving team from CLAS, Faculty Members from Concerned Department and Identified External Resource Persons.

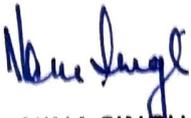
Action taken by: The Committee shall prepare a the draft proposal of workshops and shall submit it within three days. (Life Skills - Prof. Ashish Dahiya & Dr. Arun Hooda) (Communication Skills - Dr. Divya Malhan & Dr. Nidhi)

Item No-5

Preparing Modules, Literature & Resource Material for the Programmes of the Centre:

Action taken by: The committee resolved that a strategic plan may be chalked out in order to prepare Modules, Literature & Resource Material for the Programmes of the Centre.

Meeting ended with thanks to the Chair.



NINA SINGH

23.9.2020



ASHISH DAHIYA

23.9.2020



DIVYA MALHAN

23.09.2020



ARUN KUMAR



NIDHI

23/9/2020